



Bar Hill Parish Council
Minutes of Monthly Parish Council Meeting
Held in The Parish Council Office
at 7.00 pm on Thursday 20 March 2014

ACTION

Present:	B Waters	Chair	(BW)
	S Jenkins	Vice-Chair	(SJ)
	L Baffa	Clerk	(LB)
	C Foley	Councillor	(CF)
	R Hall	Councillor	(RH)
	B Howard	Councillor	(BH)
	A Mitchell	Councillor	(AM)
	A Pellew	Councillor	(AP)
	M Pope	Councillor	(MP)
	A Saunders	Councillor	(AS)
	S Spence	Councillor	(SS)
	J York	Councillor	(JY)

Open Forum

Jane Johannessen attended the meeting to speak about the Community Car Scheme, which is being launched in the village. This scheme will help vulnerable and older people who feel isolated who may need transport to make medical journeys etc.

At present they have 2 volunteer drivers (but need more) and one co-ordinator. The co-ordinator will take the calls from the clients and make the necessary taxi bookings with the volunteers. The price for this will be 35p per mile, paid by the client, and 15p per mile plus insurance will be paid by the County Council.

Jane has put an advert in the Bar Hill News, leaflets in the Library and Health Centre and once they have more volunteer drivers they will advertise more extensively.

AM asked if there was a subsidy from the bus companies as people on pension credit or low income may be able to be reimbursed. Jane did not know and will get further information.

The Community Car Scheme would also like to request a small contribution to get them started and the Clerk gave Jane a Donation Request Form to be filled in. This will be put on the agenda for the next meeting for a decision to be made.

20. To receive apologies and declaration of interest

Apologies were received from SM. There were no declarations of interest for this meeting.

21. To Approve Minutes of previous Meetings

The Minutes of the Parish Council Meeting held on 20th February 2014 were read and approved as a true record. Proposed by MP and seconded by JY. All in favour.

22. Matters for discussion and decisions to be made from previous minutes

22.1 The Willows – update

The Clerk informed the meeting that Robinson Layer has shown the property to a potential tenant today and he is quietly confident that they may take the building. SJ asked for the hinges on the rubbish storage unit to be realigned as the lock does not close. Also the Clerk informed the meeting that Brookfield had made the necessary repairs to the gate and an invoice is to be approved under item 23.

C



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22.2 The Farmhouse – update

This was briefly discussed. The Clerk has received a 13 page document from our Solicitor with regard to the lease agreement and this will be completed next week.

The basketball post was then discussed, as it was recently removed from the side of the Farmhouse. It was suggested that, as a temporary measure, the basketball post be put in the Skate Park, but it was felt that for safety reasons this may not be possible. It was agreed that Councillors would think about where it could be placed and will be discussed at the next Parish Council Meeting.

C

22.3 Skate Park

A meeting has been arranged for next week. The Consultation Event is still taking place on Saturday 29th March between 10.30 and 12.30 in the Octagon. Posters still need to be done and these will be placed on the noticeboard, library, and parent mail at Swavesey Village College. The Clerk had supplied a list of expenditure on the Skate Park since its creation and it was agreed that this document would be available at the Consultation Event.

22.4 Parish Council website - update

In the absence of SM, CF stated that the website has been set up but content is needed. It was agreed that the Clerk would send over the minutes and agendas for inclusion as well as the working party sending over information on the skate park. AM would also send over photographs that he has taken for the Green Flag Award.

C

22.5 Play Area Repairs

At the last meeting it was agreed that the Clerk would ask the County Council for a list of approved contractors and ask them to quote for the repairs at the play area. This is still to be done although Wicksteed Leisure has contacted the Clerk and asked if they could meet with a representative and see what can be done, after she informed them that the quotation was very high.

C

23. Clerks Financial and Procedural Report

- 23.1 Approval of works by the Parish Council** - Brookfield Farming and Contracting Ltd was contacted after the high winds some weeks ago and asked to take down one tree and take away large branches from three areas in the village. The invoice has now been received for £240. Also an invoice for £220 was received for the gate repairs at The Willows. SJ proposed that these two invoices be paid and this was seconded by BH. All in favour.

BW also reported that a large tree was down from Appletrees drift and was lying across the Village Hall car park. The Clerk will get this removed as an emergency job tomorrow.

C

- 23.2 Photocopier Lease** - After further investigations AM has found a suitable printer for the office at a cost of £206.96, which includes three sets of toner. After a short debate AM proposed that we contact CIT vendor and obtain a settlement figure for the existing photocopier with a possible negotiation for a reduction as we are paying the whole amount at once and then order the new copier. This was seconded by AP. All in favour.

C

- 23.3 LED Footpath Lighting** - AP lead this discussion after the information was sent to the Councillors prior to the meeting. It was felt that, although a good idea, it would prove to be very expensive and BW suggested that resident's would prefer to have more footpaths round the perimeter road then existing footpaths being installed with LED lights. AP was thanked for this research and this matter would be filed.



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23.4 Summer Reading Challenge – Donation request - A donation request form has been sent by the County Council to help financially with their annual Summer Reading Challenge at Bar Hill Library. After a short discussion SJ proposed that we donate £100 as last year, and this was seconded by JY. For= 10. Abstained=1. Therefore the motion was carried to pay the £100. This will come from the budget for the next financial year, as the event takes place during July and August 2014. C

23.5 Holiday At Home – Donation Request - A donation request form has been received from Sue Kenchington for this year's Holiday At Home. SJ Proposed that we donate £100 and this was seconded by AM. All in favour. C

23.6 Approval of accounts and payment of cheques for March - The Parish Council inspected the accounts for March and these were approved as a true record. Proposed by AM and seconded and AS. All in favour. The cheques to be paid in March were looked at and approved. Proposed by AP and seconded by MP. All in favour.

A debate then took place on our current bank account, as the branch is currently in Peterborough. AM proposed that the Clerk would investigate whether Cambridge Building Society has an account with cheques. If not then to look at opening another account with Lloyds. This was seconded by AP. All in favour. C

Also sponsorship of new play equipment was briefly discussed.

**The correspondence and accounts are available to view
in the Parish Council Office, Hanover Close, Off Viking Way, Bar Hill**

24. Correspondence Received

24.1 Hearing dogs for the deaf – charity week – An email has been received from Diane Reynolds informing the Parish Council of a sponsored walk round Bar Hill and up to Dry Drayton in May. The contents was noted and filed.

24.2 Kerbside Collection – It was agreed that the Clerk would contact Waste Recycling Limited and ask for a further collection day to take place either the 2nd or 3rd week in June. This will enable us to advertise the event in the Bar Hill News to give residents the information in plenty of time. C

24.3 Road Weight Limited (AM) – AM informed the meeting that there are new provisions in place such as through traffic, road wear and inconvenience to residents. We need to provide evidence of parking problems and any police reports on lorry parking. This was discussed at length and then it was agreed to defer this matter until the traffic data has been received, which AP has asked for. C

24.4 Bridleway between Bar Hill and Dry Drayton – 4x4 vehicles have damaged the gate along the bridleway at Dry Drayton and then they come driven down the bridleway and damaged the post at the bridge end of Bar Hill. This has been reported the Cambridgeshire County Council.

24.5 Over Day Centre – A letter of thanks has been received for the donation of £100.



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- 24.6 Bill Norton Memorial Prize** – Bill Norton was not only the first head teacher at Bar Hill Primary School but he was also the first Chairman of the Parish Council and after his recent death it was felt that a memorial prize could be given to pupils each year in his memory.

A debate took place on whether a plaque be put up in the Parish Council Office or a prize be given to the school. It was agreed that this would be deferred until the School Governors have had their meeting and BW would ensure this subject was discussed.

C

25. Chairs Report

- 25.1 Adoption of Child Protection Policy** – AP proposed that the Child Protection Policy be adopted and this was seconded by AM. All in favour.

- 25.2 Clerk's Appraisal** – BW informed the Council that the Clerk's appraisal has taken place and it was agreed that the agenda and minutes would be renumbered and taking of lieu time was discussed. It was agreed that the Clerk would take off time in lieu before each meeting, thus not accumulating a lot of holiday.

- 25.3 The Farmhouse** – BW informed the meeting that an email was received after children were getting on to the flat roof of the Farmhouse. It was agreed that more anti-vandal paint would be put on the roof. Also it was agreed that the Clerk would investigate having a locked gate put at the bottom of the fire escape stairs. This would then only need to be unlocked whilst people were on the premises.

C

26. Committee Reports

a) Planning Committee

An application for an annexe extension at 5 Thruffle Way was received. The Parish Council inspected the plans and it was agreed that the Parish Council would support this application.

The Clerk mentioned to the meeting that a resident recently came to the office, after recently losing his wife and he informed the Clerk that Milton Parish Council have a defibrillator attached to the outside of the Parish Council office for emergency use and he asked if we could look in to doing the same. After a short debate it was agreed that the Clerk would investigate whether Bar Hill can have one on their building.

C

b) Environment Committee

The Clerk informed the meeting that only one tender was received back for the work on the stream and Rob Mongovan was very disappointed. The Fen Group was the only tender received but Rob felt the price was far too high. He will be looking to retender in the next few weeks.

Also it was agreed that CGM Landscapes would be asked to come back and tidy the area the rear of 187 The Spinney, as they have left a great deal of mess after working on this area.

C

27. Other Reports

- a) South Cambridgeshire District Council** – The Local Plan was put through by a small majority, although Cambourne and Caldecote were against the Bourn development due to the problems with the A428. Waterbeach were happy with their development as this will take place at the old barracks.

- b) Cambridgeshire County Council** – JR attended and informed the meeting that the A14 consultation would start next week. Also the Northstowe consultations would soon be starting. The City Deal in Cambridgeshire was agreed at the budget, giving the county an extra half a billion.



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JR then explained the changes at the County Council with regard to cabinet members becoming committee members and this will see a small difference in the way the pay structure is set.

AP asked if the data to the traffic survey was available and JR replied that he was sure this was now available on line. He will find out and let AP know.

AM then asked if JR was aware of the Clinical Care Commission Group. JR said there was not currently any information on this.

c) Police Report on 20.03.14

On 1st March a burglary other than a dwelling took place at Bar Hill Tesco. Suspect entered the store as a trespasser via the rear warehouse and helped himself to crate of beer. Suspect was spotted and detained by Tesco's staff, was later arrested by Police and charged for burglary.

On 21st February, a Porsche was left unattended parked near Menzies Hotel in Bar Hill. When owner returned back to his vehicle he has seen driver's side had been scratched front to back down the base metal causing criminal damage.

There have been two other crime reports graffiti related in The Spinney and Glade side, Bar Hill. The graffiti has the same tag as those on previous reports "BHP".

During the night of 4th March, there was a report of attempted breaking to Costa Coffee Shop, Bar Hill. Perpetrator/s have attempted to gain entry to the Coffee Shop premises by using a crowbar, there was marks found on doors and some damage was caused but no entry gained.

28. ITEMS FOR INFORMATION

Day of Prayer – BH reported that a day of prayer at the Church was taking place on Saturday and BH will be leading on behalf of the Parish Council.

Language Class – AM reported that he will be on holiday from 2nd May to 2nd June and has asked that Sarah, from the Bar Hill Ladies Group, take over his language class in the Parish Council meeting Room. RH vouched for Sarah and BW agreed that she could take over the class but to come and introduce herself to the Clerk beforehand. It was also agreed that as Sarah is not a designated key holder, the Clerk will come down and open the office for her on the night.

Graffiti – This was discussed and the Clerk informed the meeting that Steve Lawlor has been round twice to the bus shelters painting out any graffiti. She urged the Council to keep an eye on the shelters and to inform her of any new graffiti so she can have it removed.

A14 Meeting – An informal meeting has been arranged, for any Councillors who wish to attend, for Thursday 3rd April at 10.30am in the Parish Council Office with Alan Hendry of Jacobs to discuss any issues we may have with the A14 Improvements.

Next Meeting - There being no further business the meeting closed at 10.25pm. The next full Parish Council Meeting will take place on Thursday 17th April 2014 at 7.00pm in the Parish Council Office. Also the Annual Parish Meeting will be taking place on Thursday 24th April at 7.30pm in the Octagon.

Signed(Chair)